



## JOB DESCRIPTION

### REGIONAL ASSESSMENT CENTER MEDICAL DIRECTOR

REPORTS TO: Executive Director

DEPARTMENT: CHILDREN'S ADVOCACY CENTER OF JACKSON  
COUNTY

JOB SUMMARY: 1. FTE position to perform and/or supervise medical assessments on children suspected to be child abuse victims within Jackson County, and to provide child abuse medical examination guidelines, consultation, and training to community child abuse assessment programs and medical personnel throughout a six county region to include Lane, Douglas, Josephine, Curry, Coos and Jackson counties.

#### **DUTIES/RESPONSIBILITIES:**

1. CLINICAL SERVICE:
  - a. Perform or provide supervision for medical assessments on children reporting abuse in Jackson County.
    - 1). Provide timely written reports to appropriate agencies investigating abuse allegations and/or providing services for the child.
    - 2). Provide court testimony when necessary.
  - b. Create protocols, policies and procedures for the medical assessment of all forms of child abuse for use in child abuse assessment centers throughout the six county region.
  - c. Work with other community child abuse assessment programs to organize peer review programs throughout the region for providers who will be performing medical child abuse assessments.
  - d. Provide medical child abuse consultation by telephone and through Second Opinion telemedicine

- computer program to other community assessment programs within the region.
- e. Provide medical child abuse consultation for medical personnel throughout the six county region.
  - f. Be available to provide expert testimony in court cases where consultation has been given within the region.

## 2. CHILD ABUSE EDUCATION WITHIN THE SIX COUNTY REGION:

- a. Provide training to regional physicians, nurse practitioners, and RN's involved in conducting medical evaluations for alleged child abuse
- b. Educate professionals, parents, and other child care providers about indications for performing a medical evaluation on children who have allegedly been abused.
- c. Inform professionals about appropriate interpretation of medical findings used in making medical, psychosocial and legal decisions for a child suspected of being abused.
- d. Provide consultation to professionals within the region regarding medical/forensic examinations, availability and use of specialized medical equipment and training opportunities for medical assessment procedures and techniques.
- e. Initiate development of educational resources to increase community awareness and recognition of signs of abuse/neglect.

## 3. ADMINISTRATION/LIAISON/ADVOCACY:

- a. Attend multidisciplinary staffings and meetings in which issues related to child advocacy are addressed.
  - 1). Medical representation on the Jackson County Child Abuse Multidisciplinary Team.
  - 2). Medical representation on the Jackson County Child Fatality Review Team.
- b. Provide site visits on behalf of the Regional Center Medical Assessment Program to other assessment programs and personnel throughout this region.
- c. Maintain an appropriate number of well trained medical staff to provide quality medical care, consultation and educational services.

- d. Work to achieve fiscal stability by reviewing billing codes and reimbursements, as well as availability and appropriate use of other funding sources.
- e. Implement a medical database compatible with existing psychosocial, demographic and outcome databases for the purpose of program evaluation, justification of funding, cost benefit assessment, and outcome research.
- f. Initiation of medically based prevention/intervention programs and funding for such efforts.

## **QUALIFICATIONS/REQUIREMENTS:**

### **EDUCATION/EXPERIENCE**

Licensed physician within Oregon, expert in child abuse medical evaluation.

### **SKILLS/ABILITIES**

Must possess management qualities necessary to oversee medical assessment programs and supportive medical/clerical personnel.

Must be familiar with and able to instruct others in the use of specialized medical equipment and/or technique used in child abuse medical assessment.

Must have effective communication and facilitation skills primarily as regards medical evaluation training.

### **SPECIAL REQUIREMENTS**

Must be physically able and willing to travel within this region when necessary.

Provide liaison functions with any partnerships, agencies, programs, etc., related to local and regional medical activities.